

**To:** Daly, Carl[Daly.Carl@epa.gov]; Ostendorf, Jody[ostendorf.jody@epa.gov]; Smith, Claudia[Smith.Claudia@epa.gov]  
**From:** Rothery, Deirdre  
**Sent:** Wed 1/27/2016 4:49:06 PM  
**Subject:** Tundra for OMB call

Hi everyone,

I have reserved the Tundra room for the call tomorrow morning.

Thanks,

Dee

**From:** R8LOTUSI/R8/USEPA/US [mailto:R8LOTUSI/R8/USEPA/US@epamail.epa.gov]  
**Sent:** Wednesday, January 27, 2016 9:48 AM  
**To:** Rothery, Deirdre <Rothery.Deirdre@epa.gov>  
**Cc:** Rothery, Deirdre <Rothery.Deirdre@epa.gov>  
**Subject:** Please confirm that your recent conference room request is booked on the central calendar. Re-book the appointment if does not appear.01/28/2016

To change the times, dates or other information, you must delete your appointment, and resubmit.

Room: Tundra  
Start Time: 01/28/2016 07:45:00 AM  
End Time: 01/28/2016 09:30:00 AM  
Purpose: U&O FIP

Click Below to View, Edit or Delete Your Reservation

<http://r8net.epa.gov/CentralSchedule.nsf/MyReservation/0245BEEC6F1AECD387257F47005C41D6?OpenDocument>

Please call the Conference Center staff at 312-7078 if you have any questions.  
You will be contacted if your request is adjusted by the facilities managers. Thanks for using the automated room reservation system.